



# Application for FAP Interim Assessment

**Current FAP Modules will  
discontinue March 31, 2020**

*Recognized by the Canadian Institute of Actuaries*

<b>Candidate Information</b>	Check here if you <u>do not</u> want to receive information from third party vendors <input type="checkbox"/>	Date of Birth: _____ Month    Day    Year
CAND #:	ID #:	Check your primary address: <input type="checkbox"/> Work <input type="checkbox"/> Home
<i>For Office Use Only</i>	<i>For Office Use Only</i>	
If a different name was used on a previous application, print it here: _____		
Last Name / Family Name	First Name	Middle Name
Organization (if office address is used for mailing):		
Address:		
City:	State/Province:	Zip/Postal Code:      Country
Daytime TEL:	E-MAIL:	
"I have read and I understand the terms and conditions concerning the FAP Interim Assessment and the FAP Final Assessment and agree to be bound by them. I also agree that the results of any submission of the Interim and Final Assessment, and any action taken as a result of my conduct (such as an irregularity, violation or cheating, and any hearings thereon) may, at the sole discretion of the SOA, be disclosed to any other bona fide actuarial organization that has a legitimate interest in such results and/or action."		
Signature: _____ (Your <u>original</u> written signature is required for this application to be valid.)		
<p style="text-align: center;">You may <b>fax</b> your registration to <b>847-273-8529</b></p> <p>Or, send application and <b>CHECK</b> payments to:</p> <p>Society of Actuaries P.O. Box 95600 Chicago, IL 60694-5600</p>	<p><input type="checkbox"/> <b>Interim Assessment Fee</b>      <b>\$600</b></p> <p><input type="checkbox"/> <b>Interim Assessment Retake Fee</b>      <b>\$500</b></p> <p>Canadian residents add 5% GST, PE 14%, NB,NL,ON 13%, NS 15% GST/HST</p>	
<p>OR . . .</p> <p>If using <b>OVERNIGHT DELIVERY</b> or if paying by <b>CREDIT CARD</b>, send application to:</p> <p>Society of Actuaries FAP Services 475 North Martingale Road Suite 600 Schaumburg, IL 60173</p>		

This area for office use only    P    C    Check Number      Payer

<b>If paying by credit card, please indicate the card:</b> <input type="checkbox"/> American Express <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa    (CVV2 info on pg. 3)	
Account Number: _____	CVV2 number _____ (required)
Expiration Date: ____ / ____	Cardholder's Printed Name _____ (required)
Cardholder's Signature: _____ (required)	
Cardholder's complete billing address (if different from applicant's): _____ (required)	
City _____	State/Province _____ Zip/Postal Code _____ Country _____

## FAP Interim Assessment

Candidates seeking to take the FAP Interim Assessment must first complete Modules 1-5 modules and have submitted and met minimum requirements for Module 1-4 End-of-Module exercises (via self-assessment).

The FAP Interim Assessment is in the format of a comprehensive exercise and covers material in Modules 1-5. Registered candidates will have access to the Interim Assessment once they complete Module 5 and download the Assessment to their computer. Candidates have 30 days to complete and submit their Assessment after download. The 30 day time frame will begin as soon as candidates click and download Interim Assessment materials. The Interim Assessment consists of approximately 14-16 questions and is designed for a level of candidate effort of approximately 30-60 minutes per question. If you do not submit your Assessment within the 30 day timeframe, your Assessment will NOT be accepted and you will need to register to take the Interim Assessment again and submit appropriate fees. There will be no refunds.

All candidates must agree to the Interim Assessment [Terms and Conditions](#) before registering for the Assessment.

The Interim Assessment is available on-demand. Candidates will have access to the Assessment after completing the required modules and exercises.

All Interim Assessment submissions will be graded. The results of the FAP Interim Assessment will be released to the candidate approximately seven to nine weeks after submitting the Interim Assessment.

### Prerequisite to FAP Interim Assessment:

In order to sit for the FAP Interim Assessment, the candidate must first meet the following qualifications:

- ❖ Candidate has completed Modules 1-5
- ❖ Candidate has submitted all End of Module exercises for Modules 1-4.
- ❖ Candidate has met the minimum requirements for modules, via self-assessment prior to taking the Interim Assessment.

### SOA Code of Conduct

By signing this application, I acknowledge that I have read the [terms and conditions](#) concerning the use of online modules and agree to be bound by them. I acknowledge that I have read and agree to adhere to the [SOA Code of Conduct for Candidates](#). I also agree that the results of any exercise or assessment I submit, and any action taken as a result of my conduct (such as an irregularity, violation or cheating, and any hearings thereon) may, at the sole discretion of the SOA, be disclosed to any other bona fide actuarial organization that has a legitimate interest in such results and/or action.

### Cancellations / Refund Policy:

- ◆ Interim Assessment applicants may cancel their Interim Assessment registration before logging into the Interim To cancel your order go to [www.soa.org](http://www.soa.org), locate MY SOA on the upper right hand side of the screen. Then scroll down to view order history, and select the order you wish to cancel from your order summary. Click the cancellation button and complete the form to submit your cancellation request. There is a \$100 administration fee for each cancellation issued. Your request will be processed and you will receive your refund (less administration fees) in 2-4 weeks, in the manner in which the original payment was made.
- ❖ If candidates do not submit their Assessment within the 30 day timeframe, the Assessment will **NOT** be accepted and a refund will not be issued.

Questions should be directed to the SOA office at [elearn@soa.org](mailto:elearn@soa.org)

## ADDITIONAL CREDIT CARD INFORMATION—CVV2 NUMBER

### How to find your credit card's CVV2 number:

On a **Visa** or **MasterCard**, please turn your card over and look in the signature strip. You will find (either the entire 16-digit string of your card number, OR just the last 4 digits), followed by a space, followed by a 3-digit number. That 3-digit number is your CVV2 number (see below). On **American Express** Cards, the CVV2 number is a 4-digit number that appears above the end of your card number (see below).

### What is CVV2?

CVV2 is a security measure we require for all transactions. Since a CVV2 number is listed on your credit card, but is not stored anywhere, the only way to know the correct CVV2 number for your credit card is to physically have possession of the card itself. All VISA, MasterCard and American Express cards made in the United States in the past 5 years have a CVV2 number.

### Visa & MasterCard:



This number is printed on MasterCard and Visa cards in the signature area of the back of the card. (it is the last 3 digits AFTER the credit card number in the signature area of the card). IF YOU CANNOT READ YOUR CVV2 NUMBER, YOU WILL HAVE TO CONTACT THE ISSUING INSTITUTION.

### American Express:



American Express cards show the CVV2 printed above and to the right of the imprinted card number on the front of the card.

**NOTE:** For European or Asian credit cards that do not have a CVV2 number, please enter 000 as your CVV2 number.